

Wellfield Trust

Grant Application form for Projects

In order for your application to be given the fullest consideration, please read the guidelines on Page 2

Name of Organisation	
Address (where project is based)	
Contact Name	
Correspondence Address (if different)	
Telephone number(s)	

Please tell us about your organisation: what it does and who it benefits

Please tell us why you are applying for a grant and include an approximate percentage of those people benefiting and living in Hatfield and who are on some form of State benefit, also what you are hoping to achieve and why the project is needed and anything else you think may help your application:

Grant amount requested	£	Please note we can only consider funding for one year	
Expected start date		Expected total cost of the project	£
Please list here any funding received from other organisations or whether you have applied for funding or been turned down.			

When applying to the Wellfield Trust, the following information should be provided:

- Completed application form
- Latest Annual Report and Accounts
- If a new organisation, please provide constitution and projected budget for period the grant is to cover
- Estimates, if applying for specific items.

Declaration

I confirm that, to the best of my knowledge, the above information and enclosed documents are correct and that any grant awarded may only be used for the purpose specified and agree to comply to any conditions that the Wellfield Trust may attach to it.

By signing this application form you give your permission for your contact details to be shared with the Trust's suppliers.

Signature		Date	
Position			

If you have any queries concerning the completion of this form please contact the Trust Manager

Please return the completed form, together with appropriate documents, to

The Trust Manager, Wellfield Trust, Birchwood Centre, Longmead, Hatfield, Herts, AL10 0AN

In order for your application to be given the fullest consideration, please take note of the following guidelines:

- The Wellfield Trust aims to provide funds for projects that directly or indirectly assist those in need, hardship or distress in Hatfield.
- The project **MUST** be sited within the parish boundary of Hatfield and the majority of the people it benefits must be living in Hatfield and on some form of state benefit.
- Any grant would be recoverable should it not be utilised within a specific time period.
- Periodical reports will be required on the progress of the project and visits may be made by the Trust.
- Only one year's funding for revenue costs can be considered.
- Any grant would be a 'one off' payment based on a single application and would not commit the Trust to any further payments.
- Applications must be related to a building or facility permanently available.